



THURSDAY, FEBRUARY 9, 2017, 3:00- 5:00 PM, 55-522

MEETING SUMMARY

PRESIDENT	Nabil Abu-Ghazaleh	√	DIVISIONAL REPS (7)	Adelle Schmitt	√
VICE PRESIDENT ACADEMIC AFFAIRS	Katrina VanderWoude	√		Jennifer Bennett	
VICE PRESIDENT STUDENT SERVICES	Marsha Gable	√		Michael Barendse	
VICE PRESIDENT ADMINISTRATIVE SERVICES	Lorenze Legaspi	√		Irene Palacios	
SR. DEAN OF COLLEGE PLANNING & INSTITUTIONAL EFFECTIVENESS	Aaron Starck	√		Liz Barrow	√
DEAN OF CAREER & TECH ED/WORKFORCE DEVELOPMENT	Javiar Ayala	√		Jessica Owens	
DEAN, COUNSELING & ENROLLMENT SERVICES	Martha Clavelle	√		Pat Morrison	√
DEAN OF ARTS, LANGUAGES AND COMMUNICATION	Bill McGreevy	√	BASIC SKILLS REPRESENTATIVE	Beth Kelley	√
DEAN, ENGLISH, SOCIAL/BEHAVIORAL SCIENCES	Agustin Albarran	√	SUPERVISORY REPRESENTATIVES (2)	Genie Montoya	
DEAN, MATH, NATURAL SCIENCES & EXERCISE SCIENCE/WELLNESS	Mike Reese	√		Kurt Brauer	
DEAN, LEARNING & TECHNOLOGY RESOURCES	Nadra Fareina-Hess (Interim)	√	CLASSIFIED SENATE DESIGNEE	Monica Blando	
SR. DEAN OF ALLIED HEALTH & NURSING	(Interim) Domenica (Dee) Oliveri	√	CLASSIFIED SENATE REPRESENTATIVE	Brian Lam	√
ASSOCIATE DEAN OF NURSING/DIRECTOR OF NURSING	Domenica (Dee) Oliveri		CSEA REP	Will Pines	
DEAN, ADMISSIONS, RECORDS & ENROLLMENT SERVICES	Wayne Branker (Interim)	√	ASGC REPRESENTATIVE	TBD	
ASSOCIATE DEAN, ATHLETICS	Thomas Armstrong	√			
ASSOCIATE DEAN OF STUDENT SUCCESS AND EQUITY	Lida Rafia	√			
DIRECTOR FACILITIES & OPERATIONS	TBD				
PRESIDENT, ACADEMIC SENATE	Tate Hurvitz (Co-Chair)	√	Guests		



AFT REPRESENTATIVES	Jim Mahler				
	Victoria Curran for Judd Curran	v			
CHAIRS & COORDINATORS REP	Evan Wirig		RECORDER:	Patty Sparks	v

Meeting commenced at 3:00 PM.

Introductions were made and the Council welcomed Brian Lam and Bill McGreevy as new members.

I. ENROLLMENT UPDATE – KATRINA VANDERWOUDE

Currently and as best the College can determine Grossmont College, the 320 report indicates that Grossmont College is at 12,061 FTES, we need to make 13,001 FTES to make growth. Some efforts being made to increase FTES at Grossmont are:

- Email to Grossmont College contracted employees – Semester long fees of \$1 (no matter how many classes are taken)
- Continuing with the “We are all in” campaign
- Discuss and possibly add a second 8 week session
- Summer session analysis in comparison to the previous 2 four week sessions, 2 eight week sessions, and one 16 week session.
- Meeting with Grossmont Union High School District - assigning Deans as “liaisons” to our feeder High Schools
- Contacting students who participated in intersession classes and survey their likes/dislikes.
- Marketing “accelerated classes”
- Extended Student Services Hours, Saturday 9 a.m. – 2 p.m., Monday through Thursday, 7:30 a.m. – 7:30 p.m., and closing Friday at 3 p.m., through February 11.

The College will need to fill classes once schedules/sections are added.

Marsha Gable stated that Thomas Armstrong is working with City College’s women’s volleyball team. Their program was cancelled and we will be picking up their students. Thomas is transitioning their students to our College.

The Council asked if Adjunct Faculty can take classes for \$1. That is unknown and will be answered at the next meeting.

Javier Ayala stated that San Diego Community College District has 150 sections offered on line. He asked are we getting ready to handle this kind of load. There is training available and work is



being done. Mike Reese offered help, explaining that Earth Sciences has an excellent on line course and is a good example.

The Council questioned whether or not the College needs to develop training for faculty to become certified to teach on-line and for faculty that receive poor evaluations should have access to re-training. The Council agreed this is a good idea.

II. BUDGET UPDATE - HURVITZ

Highlights from the Governor's proposed budget looks to inform community colleges that they will not likely see an increase or a decrease in budgets. The District will Adopt budgets after the May revise.

Proposed Apportionments are as follows:

- \$94.1 million for a 1.48% COLA (\$1.5 million for GCCCD)
- \$79.3 million for a 1.34% enrollment Growth (\$1.1 million for GCCCD)
- \$23.6 million for a base increase to cover increasing operating costs, including rising employer pension costs (\$400,000 for GCCCD).

Community Colleges across the State are finding it hard to make their enrollment numbers. These are the first blush numbers and we need to be aware that they will change. Funding from the State for STRS and PERS does not cover additional costs the District will have to endure.

Concerns expressed State wide is: The increasing costs of STRS and PERS; an escalation of healthcare costs and insurance; as well as, operating expenses. These are aggressive increases and we must be aware.

Porting Back Summer FTES:

The Council discussed porting back FTES numbers from summer. It is realistic to say that through our reporting system, we have not received solid data however the College has been asked to increase summer sections anyway.

National News:

The Council discussed the election and how it will affect our international and undocumented students. There is no way to know what will happen but we will have to deal with issues as they arise.



III. SPRING PROJECTS REVIEW- HURVITZ

Tate provided a PowerPoint Presentation to review with the Council tentative timelines of upcoming spring projects. Not presenting timelines in its entirety, but wanted to give the Council a broad sense of key dates.

Compressed Calendar:

- December 2017 – Decisions from both campuses are due
- August 2018 – Submit our plan for the compressed calendar to the Chancellor
- August 2019 – Implement the plan – There is communication with the State Chancellor's Office

The final approval will happen with the Governing Board. The draft calendar will vet through the shared governance process.

Canvas

- Spring 2017 – Pilot Implementation (7 faculty members participating now) Faculty can start going in now to begin designing their classes. There is strong encouragement for all faculty members to take the training – even if they don't use it.
- Spring 2017/2018 – Online training sessions every month. There will be a number of folks who once trained agree to do training as well.
- Spring 2018 – Blackboard goes away. Once it goes away, nothing can be recovered.

Shared Governance Re-Organization

- February 2017 – Rough draft of proposed changes will be vetted through the Shared Governance process for review
- March 2017 – To be solicited for feedback, revisions, etc.
- April 2017 – To be solicited again with the revisions and suggestions
- May 2017 – Final approval

Reminder – these dates are an approximate timeline. More information will be shared at the February meeting.



ISLO Rewrite

- Fall 2016 – Taskforce Assembled
- March 2017 – New Draft Created
- April 2017 – Shared Governance Discussions/Decision

We have a new ISLO coordinator, Denise Schulmeyer, who reached out to staff and eventually assembled a task force. A new draft document will be provided in March and will be vetted through our shared governance process.

Program Maps

- Spring 2017 – Taskforce Created to Complete Maps
- Fall 2017 – Campus forum(s) to consider/design “meta-majors”

Chairs and Coordinators provided their input, via a form provided, on what sections students should take to meet their goals. Some issues have been worked out, for instance MNSESW has completed their “map” and is now with Admissions and Records and Counseling. This entails a lot of work for one person. The task force will work on finishing maps and the work should be done this semester.

The Council discussed the need to logically think about grouping/mapping. Implications to consider are:

- Does mapping interfere with other classes and are there consequences
- Can behaviors be re-directed?
- Is Financial Aid involved for funding reasons

More discussion and answers will forth coming.

One Campus/One theme

- January 2017 – FLEX week presentation
- February 2017 – All-Campus theme solicitation
- March 2017 – Final vote on the new theme
- April 2017 – Webpage, promotion
- Fall 2017 – New theme!



The “One Campus One Theme” has been “water” for some years. Approximately 350 – 500 students have participated and we are hearing, as of late, that some of our faculty members are requesting a new theme. We are taking the opportunity during Flex Week to approach the subject. This is a timely manner and if we want to have a new theme, the timelines above should help achieve the goal.

IV. RE-ORGANIZATION/RECLASSIFICATION

- Associate Dean Student Affairs – Dr. Gable

Request: Re-class this position to a Dean

The complexities and issues arising out of the Student Affairs Office have intensified. Title IX issues regarding discipline have considerably increased. To date, there are 100 incidents of Student conduct, 46 incidents of plagiarism and because these are complex issues, some of these complaints end up on court.

This position will oversee student discipline, student engagement, the student food pantry, and serves students with mental health issues/concerns. Cuyamaca is moving this same position forward as a dean.

- Associate Dean SSSP – Dr. Gable

Request: Re-class this position to a Dean

Similar to the Student Affairs dean request, this position oversees onboarding for students. This office is adding an outreach initiative, and serves as a community liaison that will work with categorical pathways. This position is instrumental and funded through SSSP. This position is responsible for submitting annual reports to the State.

- Associate Dean , Equity and Student Success – Mr. Starck

Request: Re-class this position to a Dean

The student equity role has increased. It supports 30 different programs and is heavily involved with Strategic Planning. This is a slight reorganization but, a necessary one. There are increased demands from the State on how well we are doing, how we organize and how we meet our needs.

The SSSP and Equity and Student Success dean requests are funded through their prospective grants. The Student Affairs dean request is funded through general fund.



The Council is requesting more information on the difference between dean and associate dean responsibilities. The Council is requesting more information before giving consensus on moving forward with these three positions.

Action Taken: Council is requesting more information on these three positions as discussed above.

V. STRATEGIC HIRES

- Program Specialist EOPS/CAFYES – Dr. Gable
This position is required as part of the Grant terms and is categorically funded.
- Child Development Center Assistant, Sr. – Dr. Gable
This position is requested to meet the ratio requirements. This position has been filled via an out of class employee for over a year. HR is pushing this position forward. This is not a new position.
- Financial Aid Assistant – Dr. Gable
This position is filling a vacancy and is funded through restricted funds. This position assists with disbursements and Federal Work Study requirements and processes.

Action Taken: Council agreed to move these positions forward for hire.

VI. OTHER

The Achieve the Dream Conference is scheduled the same date as our next scheduled meeting. The Council reviewed the calendar and requested the February meeting to be scheduled, Thursday, February 9, 2017, 3 – 5 p.m., and location to be determined.

Meeting adjourned: 5 p.m.

NEXT P&RC MEETING DATE: February 9, 2017, 3 – 5 p.m., Building 55, Room 522

Please note location change.

VISION: CHANGING LIVES THROUGH EDUCATION